



City of Batavia, Illinois
 100 North Island Avenue
 Batavia IL 60510
 630-454-2000

For Office Use Only	
License Class	_____
License No.	_____
License Fee Paid	/ /
Receipt No.	_____

Renewal Application Alcoholic Liquor License

Business Information

Business Name _____
 Business Address _____
 Business Phone _____ Email _____
 Business Classification _____
 Corporation Partnership Proprietorship Other _____

If corporation or partnership, please list officers:

1. Office: _____	Name: _____	Address: _____	_____	Date of Birth: _____
Phone: _____	Email: _____	_____	_____	_____
2. Office: _____	Name: _____	Address: _____	_____	Date of Birth: _____
Phone: _____	Email: _____	_____	_____	_____
3. Office: _____	Name: _____	Address: _____	_____	Date of Birth: _____
Phone: _____	Email: _____	_____	_____	_____
4. Office: _____	Name: _____	Address: _____	_____	Date of Birth: _____
Phone: _____	Email: _____	_____	_____	_____

Owner Information

Owner's Name _____ Corporate Registered Agent (if applicable) _____
 Corporate Contact Name (if applicable) _____

 Owner's Address (home/corporate headquarters) _____
 Owner's Phone _____ Email _____ State of Incorporation(if applicable) _____
 If State of Incorporation is **NOT** Illinois, date when corporation became qualified to transact business in Illinois: _____
 Owner's _____/FEIN No. _____ Owner's Date of Birth/Date of Incorporation _____
 License Holder BASSET Certification No. _____
 Have any persons prohibited by city code or state status acquired more than 5% ownership in corporation or partnership?
 Yes No

Manager's Information*

Name _____
 Home Address _____
 Phone (home) _____
 Date of Birth _____
 Hire Date (Mo/Yr) _____

Associate/Secondary Manager Information*

Name _____
 Home Address _____
 Phone (home) _____
 Date of Birth _____
 Hire Date (Mo/Yr) _____

*All managers of corporate-owned establishments must have fingerprints and background checks on file with the Liquor Commissioner's Office. **New managers** must contact the Liquor Commissioners Office at _____ for information or contact the Police Dept. to schedule an appointment.

Does the owner of the liquor establishment lease the premises where business is conducted? Yes No
 Lessor's Name _____
 Lessor's Address _____
 Lessor's Home Phone _____ Cell# _____ Lease End Date _____
Please include a copy of the current lease.

Does the owner hold a liquor license at another premise? Yes No
 Name of other establishment (if different from business named above) _____
 Address of other establishment _____
 Is any action currently pending against business or owner for violation of the Retailer's Occupation Tax Act of the State of Illinois?
 Yes No
 Since the last license issuance, has a previous liquor license held by the applying entity or any owner of more than 5% ownership interest been revoked by any state or subdivision thereof, or by the Federal Government? If so, give details (date, place, reasons):

Indicate principal liquor business conducted on premises:

<input type="checkbox"/> Bar	Storage of Alcoholic Beverages
<input type="checkbox"/> Packaged	<input type="checkbox"/> Stored on Premises
<input type="checkbox"/> Predominantly Food	<input type="checkbox"/> Stored off Premises
<input type="checkbox"/> Table Service of alcohol only	
<input type="checkbox"/> Table service and stand alone bar service	

The City Council enacted a new Liquor Control ordinance on November 7, 2016. Schedule of Annual Fees for Retail Liquor License.

Class A (tavern)	\$1500.00	Class H-1 (microbrewery 1)	\$1300.00
Class B-1 (liquor store)	\$750.00	Class H-2 (microbrewery 2)	\$1000.00
Class B-2 (grocery store)	\$750.00	Class H-3 (nanobrewery)	\$300.00
Class B-3 (pharmaceuticals)	\$750.00	Class I (caterer)	\$200.00
Class B-4 (gas/conv beer/wine)	\$750.00	Class J (theatre)	\$1500.00
Class B-5 (gas/conv all liquor)	\$750.00	Class K (park district)	\$200.00
Class C-1 (carry-in restaurant)	\$100.00	Class L (accommodation facility)	\$1500.00
Class C-2 (carry-in salon)	\$100.00		
Class C-3 (carry-in event)	\$100.00		
Class D-1 (restaurant all liquor)	\$1800.00		
Class D-2 (restaurant beer/wine)	\$1800.00		
Class E-1 (church/club unlimited)	\$1500.00		
Class E-2 (church/club – 30-days)	\$150.00		
Class E-3 (bowling/amusement)	\$1500.00	Overlay Outdoor Liquor/Patio	\$25.00
Class E-4 (limited retail)	\$100.00	Overlay Live Entertainment	\$25.00
Class E-5 (limited retail/salon)	\$100.00	Overlay Live Entertainment (Class A)	\$300.00
Class F (non-profit event)	\$50.00	Overlay Packaged Liquor To Go	\$25.00
Class G-1 (special use/single event)	\$50.00	(Class A or Class D)	
Class G-2 (special use/series event)	\$100.00		

Note: Please see additional requirements in separate applications for overlay licenses.

APPLICATION MUST INCLUDE THE FOLLOWING:

1. COPY OF LEASE MUST BE INCLUDED WITH APPLICATION.
2. COPY OF PROOF OF DRAM SHOP INSURANCE MUST BE INCLUDED WITH APPLICATION.
3. RESTAURANTS/BARS--PROVIDE SITE DRAWING OF THE PROPOSED LICENSED PREMISES DRAWN TO SCALE SHOWING LOCATION DESIGNATED USE AND SEATING CAPACITY OF ALL ROOMS, SEGREGATED AREAS, INCLUDING OUTDOOR SEATING AREAS AND SQUARE FOOTAGE
4. PROVIDE PROOF OF COMPLETION OF BASSET TRAINING FOR ALL PERSONS WHO SELL/SERVE ALCOHOLIC BEVERAGES, MANAGERS WORKING ON PREMISES, AND ANYONE WHOSE JOB DESCRIPTION ENTAILS CHECKING IDENTIFICATION FOR ALCOHOL PURCHASES TO BE PROVIDED WITHIN NINETY (90) DAYS
5. AFTER OBTAINING YOUR CITY OF BATAVIA LIQUOR LICENSE, YOU ARE REQUIRED TO OBTAIN AN ILLINOIS STATE LIQUOR LICENSE (312-814-2206) YOU MUST PROVIDE THE CITY WITH A COPY OF YOUR STATE LIQUOR LICENSE

Ordinance Requirement: Person in direct charge of premises must reside within 25 miles of City

Name: _____

First

MI

Last

Address: _____

Phone: _____ Fax: _____ Email: _____

Date of Birth: _____ Place of Birth: _____ Citizenship: _____

By submission of this application for renewal, the Applicant on his or her own behalf and on behalf of the entity represented to be the licensee, states as follows:

1. Applicant is ready and willing, and does hereby agree, to operate the aforesaid place of business in accordance with the Liquor Laws and Ordinances of the City of Batavia, County of Kane and State of Illinois, now in force and any others which may be enacted during the duration of this license, herein applied for.
2. That the information contained within this application for renewal is true to the best of Applicants knowledge.
3. It is further represented that no officer, manager, director, or stockholder of the Corporation, owning more than 5% of the stock in such Corporation, has ever been convicted of felony and would not be disqualified to receive a license by reason of any matter or thing contained in the Ordinances of the City of Batavia; and that no officer, manager, director, or stockholder will violate any of the laws of the State of Illinois, or of the United States, or any Ordinances of the City of Batavia, in the conduct of his place of business.
4. Applicant acknowledges the obligation of those person identified above on this application submit to fingerprinting and background investigation upon request by the City.

Dated at Batavia, Illinois, this _____ day _____, A.D. _____.

Signature

Print Name

Attest:

Witness

State of Illinois)
) SS
County of Kane)

I, _____, a Notary Public, in and for the County and State aforesaid, do hereby certify that _____, whose name is subscribed to the foregoing instrument, appeared be me this day in person and acknowledged that he signed and sealed the said instrument, including the representations made therein, as his free and voluntary act for the uses and purposes therein set forth.

Given under my hand and Notarial Seal, this _____ day of _____, A.D. _____.

Notary Public