

MINUTES
February 27, 2023
Historic Preservation Commission
City of Batavia

Please **NOTE:** These minutes are not a word-for-word transcription of the statements made at the meeting, nor intended to be a comprehensive review of all discussions. They are intended to make an official record of the actions taken by the Commission/Committee/City Council, and to include some description of discussion points as understood by the minute-taker. They may not reference some of the individual attendee's comments, nor the complete comments if referenced.

1. Meeting Called to Order

Chair Bus called the Historic Preservation Committee (HPC) meeting to order at 5:16pm.

2. Roll Call

Members Present: Chair Bus; Vice-Chair Barraza (joined at 5:15pm); Commissioners Koc (joined at 5:17pm), Alderson and Saam

Members Absent: None

Also Present: Jeff Albertson, Building Commissioner; Jennifer Austin-Smith, Recording Secretary

3. Approval of Minutes: January 9, 2023

Motion: To recommend approval of the January 9, 2023 minutes

Maker: Saam

Second: Alderson

Roll Call Vote: **Aye:** Saam, Barraza, Koc, Alderson, Bus

Nay: None

5-0 Vote, 0 Absent, Motion carried.

4. Items to be Removed, Added or Changed

None

5. Matters From the Public (for items not on the agenda)

None.

6. COA Revision Review: 100 North Island Avenue – Wall Signage (City of Batavia, Applicant)

The HPC reviewed the Certificate of Appropriateness (COA) for 100 North Island Avenue. Lane Allen, Allen + Pepa Architects, addressed the HPC regarding the wall signage. The letters would be back-lit halo letters. Allen discussed the exterior and interior remodeling. The HPC reviewed the Certificate of Appropriateness application packet and the final south façade signage document.

Motion: To recommend approval of COA revisions as submitted.

Maker: Barraza

Second: Saam

Roll Call Vote: **Aye:** Barraza, Koc, Alderson, Saam, Bus

Nay: None
5-0 Vote, 0 Absent, Motion carried.

7. Updates:

- 1. 7 East Wilson Street – Historic Inspection**
- 2. Anderson Block Building – Masonry Maintenance**
- 3. Significant Historic Building Inspection Program**
- 4. 227 West Wilson Street – Historic Inspection**
- 5. 16 East Wilson Street – Historic Inspection**

Albertson stated that there are no updates at this time.

8. Other Business

None.

9. Adjournment

There being no other business to discuss, Chair Bus asked for a motion to adjourn the meeting at 5:29pm; Made by Alderson, seconded by Baraza. All were in favor. Motion carried.

Minutes respectfully submitted by Jennifer Austin-Smith, Recording Secretary