

MINUTES
January 9, 2023
Historic Preservation Commission
City of Batavia

Please **NOTE:** These minutes are not a word-for-word transcription of the statements made at the meeting, nor intended to be a comprehensive review of all discussions. They are intended to make an official record of the actions taken by the Commission/Committee/City Council, and to include some description of discussion points as understood by the minute-taker. They may not reference some of the individual attendee's comments, nor the complete comments if referenced.

1. Meeting Called to Order

Chair Bus called the Historic Preservation Committee (HPC) meeting to order at 5:00pm.

2. Roll Call

Members Present: Chair Bus; Vice-Chair Barraza; Commissioners Koc, Alderson and Saam

Members Absent: None

Also Present: Jeff Albertson, Building Commissioner

3. Approval of Minutes: November 14, 2022 and November 28, 2022

Motion: To approve the minutes from November 14, 2022 and November 28, 2022

Maker: Saam

Second: Alderson

Voice Vote: 5 Ayes, 0 Nays, 0 Absent
Motion carried.

4. Items to be Removed, Added or Changed

None

5. Matters From the Public (for items not on the agenda)

None.

6. COA Review: 21 South Batavia Avenue – Antenna Installation (Dolan Realty Advisors, applicant)

Melissa Olson, applicant, addressed the Historic Preservation Commission (HPC). Olson stated that she is representing Dolan Realty Advisors and Verizon for the antenna installation at the church located on 21 South Batavia Avenue. The site would be concealed with the antennas in the belfry of the steeple. The goal is to improve coverage and capacity in the City of Batavia.

Chair Bus stated that this was before the HPC in 2019 but they never acted on it so they have now reapplied. Albertson added that in addition to the antennas there would be a fenced in area that houses the equipment behind the building on the ground. Olson added that there would be an enclosed privacy fence. The HPC viewed the COA and photos of the proposed installation.

Chair Bus asked if there were any questions from the HPC. There were none.

Motion: To recommend approval of COA as written
Maker: Saam
Second: Barraza
Roll Call Vote: **Aye:** Saam, Barraza, Koc, Alderson, Bus
Nay: None
5-0 Vote, 0 Absent, Motion carried.

7. COA Review: 5 North River Street – Wall Sign (Allegra, applicant)

Albertson reported that this COA is a slight revision to a sign that was approved back in November. Danielle Kowal, representing Allegra from Carol Stream, addressed the HPC. She stated the sign was approved and in order to drill into the mortar only they had to add a background panel to the sign. The new proposed sign is a non-illuminated cloud sign with 1” white dimensional logo on black aluminum cabinet and slightly larger. The HPC viewed the previously approved sign and the newly proposed sign. Koc noted that the revision is easier to read. Chair Bus asked if there were any questions from the Commission and there were none.

Motion: To recommend approval of COA as written
Maker: Barraza
Second: Saam
Roll Call Vote: **Aye:** Barraza, Koc, Alderson, Bus, Saam
Nay: None
5-0 Vote, 0 Absent, Motion carried.

8. Updates:

1. 7 East Wilson Street – Historic Inspection
2. Anderson Block Building – Masonry Maintenance
3. Significant Historic Building Inspection Program
4. 227 West Wilson Street – Historic Inspection
5. 16 East Wilson Street – Historic Inspection

Albertson stated that there are no updates at this time.

9. Other Business

Mayor Schielke stated that he is working on getting two more appointments to the HPC.

10. Adjournment

There being no other business to discuss, Chair Bus asked for a motion to adjourn the meeting at 5:12pm; Made by Barraza, seconded by Alderson. All were in favor. Motion carried.