

CITY OF BATAVIA

MEMO TO: Committee of the Whole
Government Services

FROM: Gary J. Schira
Chief of Police



DATE: December 27, 2016

SUBJECT: Resolution 17-03-R Renewal of Association for Individual Development (A.I.D.)
Victim Services Contract

The Association for Individual Development (A.I.D.) has been providing Victim Services crisis intervention and follow-up referral to individuals, who come in contact with our Police Department or Fire Department members, that are in need of counseling or social services aid of some kind. They have been providing this invaluable service to our City since 2007 and I can't speak more highly of their staff and the services they provide. Fire and Police personnel neither have the time nor requisite skills to provide to those we encounter these very necessary and welcomed services.

Here is a summary of their services to us the last 3 years.

	<u>2016</u>	<u>2015</u>	<u>2014</u>
Total Cases	118	108	111
Total Clients Served	241	251	228
Total Service Hours	402.5	456	630

I have more detailed reports if you wish to see them.

Therefore, I have attached Resolution 17-03-R and the Contract for Program Operation to continue these Victim Services for the period of January 1 thru December 31, 2017. I request you discuss and recommend approval at the Tuesday, January 10, 2017 Committee of the Whole Meeting and it get formally approved at the Tuesday, January 17, 2017 City Council Meeting. Please contact me if you have any questions.

Copy to: L. Newman, City Administrator
Department Heads
City Attorney
Economic Development
D/C Autenrieth
D/C Eul
C. Shimp
J. Armbrust

**CITY OF BATAVIA, ILLINOIS
RESOLUTION 17-03-R**

**RENEWING A CONTRACT FOR THE ASSOCIATION FOR
INDIVIDUAL DEVELOPMENT (A.I.D.) VICTIM SERVICES**

WHEREAS, the Association for Individual Development (A.I.D.) has been providing Victim Services to the City of Batavia, primarily thru referrals by the Batavia Police or Fire Departments, since 2007; and

WHEREAS, these very critically needed Victim Services have been very well-received by and beneficial to citizens encountered by City first responders; and

WHEREAS, A.I.D. Victim Services personnel have both the requisite skills and the time to provide these essential counseling, crisis intervention and follow-up services, which City first responders don't; and

WHEREAS, the City of Batavia wishes to continue its contract with A.I.D. Victim Services for calendar year 2017 for a fee amount of \$16,500.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and the City Council of the City of Batavia, Kane and DuPage Counties, Illinois, as follows:

SECTION 1: The Victim Services Contract for Program Operation attached hereto and incorporated herein by reference as Exhibit "A" setting forth the terms and conditions for the continuation of A.I.D. Victim Services for the City of Batavia is hereby approved, and the City Administrator, on behalf of the Mayor and City Council, is authorized and directed to execute the contract in the form attached.

SECTION 2: This Resolution shall take immediate force and effect upon its passage.

CITY OF BATAVIA, ILLINOIS RESOLUTION 17-03-R

PRESENTED to and **PASSED** by the City Council of the City of Batavia, Illinois, this ____ day of January, 2017.

APPROVED by me as Mayor of said City of Batavia, Illinois, this ____ day of January, 2017.

Jeffery D. Schielke, Mayor

Ward	Aldermen	Ayes	Nays	Absent	Abstain	Aldermen	Ayes	Nays	Absent	Abstain
1	O'Brien					Salvati				
2	Callahan					Wolff				
3	Meitzler					Chanzit				
4	Mueller					Stark				
5	Botterman					Thelin Atac				
6	Cerone					Russotto				
7	McFadden					Brown				
Mayor Schielke										
VOTE:		Ayes	Nays	Absent	Abstention(s)					
Total holding office: Mayor and 14 aldermen										

ATTEST:

Christine Simkins, Deputy City Clerk



EXHIBIT A

Association for Individual Development

Victims Services

Contract for Program Operation

By and Between the City of (Batavia or City) and Association for Individual Development (A.I.D.)

.01 Statement of Purpose:

A.I.D.'s Victims Services Program employees will respond to crime victim's psychological and emotional needs. This is achieved through crisis intervention, counseling, advocacy, education, information, and referral for victims of crime and/or trauma, the mentally ill, witnesses, and communities. In addition to these primary responsibilities, the program provides assistance to criminal justice personnel, the community and others in non-crime situations. The overall mission is to positively impact the quality of life for the citizens of Batavia by assisting victims/survivors, families/neighborhoods and City employees Experiencing crime and/or trauma whether or not job related.

.02 Organization and Staffing:

The program evaluation will be done quarterly to ensure it is organized in such a way that it meets the changing needs of the Batavia community. This evaluation may result in changes, over time, to redistribute resources to optimally address contemporary issues and conditions. A.I.D. shall give Batavia reasonable notice prior to major redistribution of resources or termination of the program. Provided, however, the program shall not be terminated prior to the conclusion of the services period, Dec. 31, 2017. The Association for Individual Development (A.I.D.) will be in charge of, and responsible for, all staff. It is also the responsibility of A.I.D. to ensure the program is staffed to adequately handle the needs in the Batavia community.

.03 Utilization and Deployment:

A.I.D.'s Victims Services Program will respond to requests for assistance from BPD, BFD, EMS, civilians and any community entities. There shall be no limit to the number of requests. Types of assistance shall include, but are not limited to: on-scene crisis stabilization counseling, community and emergency personnel debriefings, critical incident mental health response, judicial advocacy, case management, follow-up services, and information and referral assistance with victims' compensation. In addition, the division provides training and presentations to volunteers, law enforcement personnel and other internal and external organizations as requested.

.04 Goals and Objectives:

Program goals and performance measures are the responsibility of A.I.D. and are tallied on a quarterly basis. Periodic reports indicating progress are available by contacting the Program Director and will be made to the City of Batavia as required. A.I.D. program representatives will meet at least annually with City staff in order to discuss evaluation of the program.

.05 Indemnification:

To the fullest extent permitted by law, A.I.D shall indemnify, defend and hold Batavia, its employees and agents, harmless from and against all demands, claims, suits, liabilities and costs including reasonable attorney's fees and litigation costs caused by or arising out of the negligent acts, errors or omissions, or willful misconduct of A.I.D., its employees, agents or subcontractors except to the extent, if any, that any such Claims results from the negligent acts, errors or omissions, or willful misconduct of Batavia, its employees or agents.

.06 Insurance and Limitation of Liability.

A.I.D. shall maintain insurance coverage as set forth below:

Worker's Compensation - Statutory
Employer's Liability - \$1,000,000 Each Occurrence/\$1,000,000 Aggregate, plus
\$2,000,000 umbrella
General Liability - \$1,000,000 Each Occurrence/\$1,000,000 Aggregate, plus
\$2,000,000 umbrella
Automotive Liability - \$1,000,000 Each Occurrence, plus \$2,000,000 umbrella
Professional Liability - \$1,000,000, plus \$2,000,000 umbrella

Upon request, A.I.D. shall furnish copies of insurance certificates showing insurance coverage on its behalf in the amounts as set forth above, and further, showing that Batavia is an additional insured on said policies. Said insurance coverage shall remain in full force and effect during the term of this Agreement.

In consideration for the services to be provided, the City of Batavia shall pay the Association for Individual Development the sum of \$16,500.00 by July 15th, 2017. Services shall begin January 1, 2017 and conclude on December 31, 2017.

Approval: _____ Date: _____
Executive Director, Association for Individual Development

Approval:  Date: 12/16/2016
City Administrator, City of Batavia