

CITY OF BATAVIA

DATE: March 8, 2013
TO: Government Services Committee
FROM: Bill McGrath, City Administrator
SUBJECT: Employee Position Vacancy Discussion

As you know Meredith Hannah, our Economic Development Analyst has left the employ of the City. We would like to discuss a replacement for her, especially in light of the discussions about economic development during the budget.

This will be for discussion only. We would like to get your input before we begin reviewing our structure relating to ED, or building a job description. We will present some simplistic budget ramifications, as I am sure there will be discussion about moving from a 25-hour per week employee to a full-time person.

This is for Monday's Government Services meeting.

Please call with any questions. Thank you.

C: City Council
Department Heads