

MINUTES
December 10, 2012
Government Services Committee
City of Batavia

PLEASE NOTE: These minutes are not a word-for-word transcription of the statements made at the meeting, nor intended to be a comprehensive review of all discussions. Minutes are intended to make an official record of the actions taken by the Committee/City Council, and to include some description of discussion points as understood by the minute-taker. Any references to discussion and/or statements are only to provide greater clarity to the public and they may not reference all, some, or any of an individual speaker's comments.

Vice Chairman Sparks called the meeting to order at 7:30 p.m.

1. Roll Call

Members Present: Aldermen Liva, Sparks, Stark, Tenuta, and Thelin Atac
Members Absent: Aldermen Chanzit and Dietz
Also Present: Alderman Volk, Jason Bajor, Assistant City Administrator; Mayor Schielke (7:40 p.m.), and Connie Rizo, Recording Secretary

2. Approve Minutes for September 10, October 8, October 22, November 8, and November 26, 2012

Motion: To approve the 9/10/12, 10/8/12, 10/22/12, 11/8/12, and 11/26/12 Government Services Committee meeting minutes.
Maker: Stark
Second: Thelin Atac
Voice vote: 5 Ayes, 0 Nays, Motion Carried.

3. Items Removed/Added/Changed

None.

4. Water Street Studios Class F Liquor License (JDS 12/7/12)

Jason Bajor indicated this agenda item was in regard to a special liquor license for two events that are to take place at Water Street Studios. Bajor stated the owner-operator would be the Gammon Coach House. Bajor stated they submitted their application fee, the dram shop insurance, and necessary paperwork. Bajor shared that the events would be on 1/18/13 and 4/12/13. Ald. Stark inquired if this was like all the other events done at Water Street Studios. Bajor replied yes. Ald. Liva inquired about the applicant paying a fee for this license. Bajor stated Gammon Coach House has submitted their application, the fee, and their dram shop insurance, so it was his understanding there

was a fee. Ald. Tenuta indicated it was her understanding that there was a fee. Bajor stated this event was not for a non-for-profit.

Motion: To recommend to City Council approval of two temporary Class F Liquor License for Water Street Studios' events on 1/18/13 and 4/12/13.
Maker: Thelin Atac
Second: Liva
Voice vote: 5 Ayes, 0 Nay, Motion Carried.

CONSENT AGENDA

5. Ordinance 12-51: 2013 Wages and Salaries for Non-Collectively Bargained Employees (Jason Bajor 12/10/12)

Jason Bajor stated that with the adoption of the 2013 budget this would be a document that comes into effect the wages and salaries for non-union/non-collectively bargained employees. Bajor indicated this represented a 2% wage increase to the base salaries. Bajor stated the two positions having additional changes were the GIS Technician/GIS Analyst and Staff Engineer.

Ald. Volk asked if the Staff Engineer was getting any overtime as a part-time employee. Bajor stated the position was reclassified for additional hours and mentioned that in the last month or two there were issues if there were hours worked in excess of 40 hours and they were avoided. Bajor explained that everyone was in favor of this position being exempt so there was more flexible scheduling. Ald. Volk inquired if the employee would lose money due to this reclassification. Bajor stated there would be no hardship and the incumbent preferred the reclassification and it comported with the Fair Labor Standards Act.

Motion: To recommend to City Council approval of Ordinance 12-51 regulating the 2013 wages and salaries for non-collectively bargained employees.
Maker: Stark
Second: Liva
Voice vote: 5 Ayes, 0 Nays, Motion Carried.

CONSENT AGENDA

Ald. Tenuta inquired if the GIS Technician was now an GIS Analyst was the position eliminated or vacant. Bajor replied that in terms of managing the classification plan it was preferable to have the positions listed that the City has employees in, so GIS Technician is no longer. Ald. Liva inquired if there was a plan to look back at comparables to other cities. Bajor indicated there was not a full blown comparable study, but rather comparison was made with 12 to 15 other communities reviewing all of

the non-union/non collectively bargained positions. Bajor stated there were some positions that came to the point of being somewhat out of the usual and customary, but nothing that showed changes needed to be affected right now. Bajor stated there are concerns of internal equity with immediate tier supervisory positions that are right above those covered by collective bargaining agreements and the process of years of wage increases being afforded to them. Bajor indicated in 2014 there may need to be addressing of these issues to avoid potential morale problems.

6. Ordinance 12-52: 2013 Salaries and Wages for Paid-On-Call Members of the Fire Department (Jason Bajor 12/10/12)

Jason Bajor stated that one of the unique aspects of the Fire Department is that there are three different types of employees: contract ambulance, paid-on-call, and full time fire fighters/fire lieutenants. Bajor stated that the compensation for the paid-on-call personnel was based upon a point system. Bajor explained that Ordinance 12-52 requested a 2% increase to the total annual allotment as well as the other allotment of the work period rate. Bajor stated there is one other adjustment to the lieutenant position placing the hourly wage at the mid-point between firefighter and fire captain. Bajor shared that in a trend moving forward they are getting away from using the rank titles for officer positions and instead making the change over to paid-on-call supervisor.

Vice Chairman Sparks inquired as to the number of paid-on-call lieutenants. Bajor replied that there was one lieutenant and one captain. Mayor Schielke advised that through attrition most retired and the Chief has it in his plan for next year to increase the number of rank personnel in the paid-on-call, but would be changing it from lieutenant to paid-on-call supervisor at the request of the IAFF. Bajor stated the operational concern expressed was that a paid-on-call supervisor that shows up on a call as a lieutenant or captain may technically outrank a full-time officer at the scene. Ald. Volk stated the codes changes were made in the City Services Committee last week to straighten out the naming conventions.

Motion: To recommend to City Council approval of Ordinance 12-52 for the 2013 salaries and wages for paid-on-call members of the fire department.
Maker: Stark
Second: Thelin Atac
Voice vote: 5 Ayes, 0 Nays, Motion Carried.

CONSENT AGENDA

Ald. Liva inquired if it was \$55,458 budgeted monthly to cover the cost of all of the paid-on-call workers. Bajor stated that was annual calls backs per year. Vice Chairman Sparks stated it was call back pay.

Ald. Liva inquired about the Spring Holiday or Sunday after Spring Holiday. It was stated it was a non-denominational term for the holidays. Mayor Schielke indicated it was a movement in the region because of the diverse religious populations.

7. Ordinance 12-53 through 12-58: Dissolve Ellen and Roberts Lane Special Service Areas (Scott Buening 12/5/2012)

Jason Bajor stated this agenda item was a housekeeping matter and that the work in these two areas has been completed and the SSAs had an expiration date. Bajor stated in consultation with Kane County another ordinance needed to be passed to affect what already had been affected in the ordinances that set up the SSAs from the County's perspective.

Motion: To recommend to City Council approval of Ordinance 12-53 through 12-58 to dissolve Ellen and Roberts Lane Special Service Areas.
Maker: Stark
Second: Liva
Voice vote: 5 Ayes, 0 Nays, Motion Carried.

CONSENT AGENDA

8. Project Status Update

None.

9. Executive Session: Collective Bargaining

Motion: To adjourn to Executive Session for the purposes of discussion of collective bargaining.
Maker: Stark
Second: Thelin Atac
Voice vote: 5 Ayes, 0 Nays, Motion Carried.

The meeting was adjourned to Executive Session at 7:55 p.m. and when Regular Session resumed at 8:04 p.m. all the same committee members were present.

10. Other

None.

11. Adjournment

A motion was made by Ald. Liva and seconded by Ald. Stark to adjourn the meeting at 8:05 p.m. All were in favor and the motion was carried.

Government Services Committee Minutes
December 10, 2012
Page 5 of 5

Minutes prepared by
Connie Rizo